

Deadline: January 31, 2018

AWARD

# LEADERSHIP

PRESIDENT'S

29<sup>th</sup> ANNUAL



**PENNSYLVANIA STATE ASSOCIATION OF TOWNSHIP SUPERVISORS**


4855 Woodland Drive, Enola, PA 17025-1291

Telephone: (717) 763-0930


Fax: (717) 763-9732

David M. Sanko, Executive Director

[www.psats.org](http://www.psats.org)

 [www.facebook.com/psats](https://www.facebook.com/psats)

 <http://twitter.com/psats>

 [www.linkedin.com/company/pennsylvania-state-association-of-township-supervisors](http://www.linkedin.com/company/pennsylvania-state-association-of-township-supervisors)

PA STATE ASSOCIATION OF TOWNSHIP SUPERVISORS



29<sup>th</sup> ANNUAL  
PRESIDENT'S  
**LEADERSHIP**  
AWARD

Nominate an outstanding township supervisor or administrator!

The Pennsylvania State Association of Township Supervisors established the President's Leadership Award to recognize a township supervisor and a township secretary or manager each year who have exhibited leadership in accomplishing significant programs or projects that have ultimately benefited their township.

The president of the State Association will present the award to the winners at PSATS' 96<sup>th</sup> Annual Educational Conference and Trade Show April 22-25, 2018, in Hershey.

**Purpose of the Award Program**

To honor one township supervisor and one township secretary or manager who have achieved or helped achieve outstanding accomplishments through projects or programs that benefited their community and whose service to the township exhibits the highest standards of dedication, creativity, and leadership.

**Eligible Entrants**

To be eligible for nomination, individual township supervisors, secretaries, and managers must be in office or employed by the township at the time of the April 2018 award presentation.

Eligible entrants must be from a member township of the State Association and may be nominated by any official of the same township or by an officer of their county association of township officials.

**PSATS Executive Board members and board-appointed trustees are not eligible for this award.**

The achievements or projects for which a person is nominated must have significantly improved conditions in the township. Examples include local government cost-cutting, coordination of a major local volunteer effort, the advancement of township goals in the state or federal legislature, the establishment of new local services or programs, or the successful implementation of local development projects.

An individual may be nominated for recent or lifetime achievements.

**PLEASE NOTE: Anyone who was previously nominated but did not win is eligible for nomination again this year.**

**How to Enter**

Complete the attached nomination form and submit it to the Pennsylvania State Association of Township Supervisors, 4855 Woodland Drive, Enola, PA 17025-1291 by **Wednesday, January 31, 2018.**

All entries **must** include:

- The completed nomination form
- At least two letters of recommendation from state legislators, county commissioners, civic leaders, or heads of organizations with which the nominee is or has been involved
- A recent photo of the nominee

*Optional:*

- Newspaper or newsletter clippings, commendations, or other documentation about the nominee or projects described in the nomination form

**PLEASE NOTE: Because the nomination form and supporting materials are the only information the judges have to make their selection, the Association strongly encourages you to complete the form as thoroughly as possible and submit additional documentation.**

Everyone who submits a nomination for this award will be notified of the judges' decision.

**Deadline**

All entries must be postmarked by **Wednesday, January 31, 2018.** Entries postmarked after this date will not be considered.

**2017 WINNERS**



PSATS President Shirl Barnhart (left in photos) presents the 2017 President's Leadership Award to William Garbrick, supervisor, Lamar Twp., Clinton Co. (top), and William Michael, secretary, Delaware Twp., Northumberland Co. (bottom).

*The State Association reserves the right to decline to bestow an award in either or both categories if the nominations fail to meet the judges' minimum standards.*

**NOMINATION FORM**

**29<sup>th</sup> Annual President’s Leadership Award of the  
Pennsylvania State Association of Township Supervisors**

*(Please complete a separate form for each nominee.)*

**I. NAME AND ADDRESS OF NOMINEE**

Name of nominee \_\_\_\_\_

Position \_\_\_\_\_

Township \_\_\_\_\_ County \_\_\_\_\_

Number of years in office \_\_\_\_\_

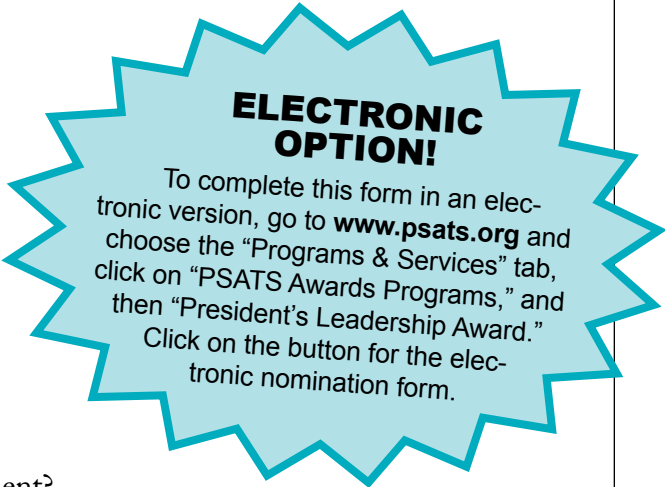
Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone ( \_\_\_\_\_ ) \_\_\_\_\_

Email \_\_\_\_\_

Township population \_\_\_\_\_



**II. BIOGRAPHICAL INFORMATION**

- ❶ What positions has the nominee held in township government?
  
- ❷ Name any positions the nominee has held in a county association of township officials.
  
- ❸ Has the nominee been a member of any PSATS standing committee(s) or other Association-affiliated group? If so, which ones?

*Tear or cut here and return this portion to PSATS*

4 List any civic, professional, or community organizations to which the nominee belongs, along with any offices held. *(For example, Lions Club, school-affiliated groups or coaching positions, community or economic development organizations, state-affiliated organizations, advisory committees, etc.)*

5 Include any relevant personal data, such as educational background, marital status, family, church affiliation, etc.

### **III. MAJOR ACCOMPLISHMENTS**

1 Describe one or more major projects or programs the nominee has initiated or directed that has significantly benefited the township and its residents. Use a separate sheet of paper if you need more room. *(Examples include cost-cutting programs, coordination of a major local volunteer effort, the advancement of township goals in the state or federal legislature, the establishment of new local services or programs, or the successful implementation of local development projects.)*

2 Did the nominee help secure grants for the project(s)?

3 Did the nominee work with other township staff, neighboring municipalities, or other individuals or groups in the course of the project(s)? If so, explain how the nominee worked with them.

4 What problem(s) or need(s) did the project(s) or program(s) address?

5 How did the project(s) or program(s) benefit the township?

6 What measurable improvements resulted from the project(s) or program(s)?

7 Did the nominee use or suggest any innovative or creative approaches and solutions to complete the project(s) or program(s)?

8 How did the nominee exhibit leadership in the course of these project(s) or program(s)?

#### IV. DOCUMENTATION

Please include **at least two letters of recommendation** from state legislators, county commissioners, civic leaders, or heads of organizations the nominee is involved with, as well as a recent photo of the nominee. You may also include commendations, newspaper or newsletter clippings, or any other documentation about the nominee or the project(s) mentioned above.

#### V. NAME AND ADDRESS OF PERSON MAKING THE NOMINATION

*(Note: This person must be an official of the nominee's township or an officer of the county association of township officials.)*

Name \_\_\_\_\_

Township or county association \_\_\_\_\_

Title (*e.g., twp. supervisor, manager, or secretary; co. assoc. president*) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime phone ( \_\_\_\_\_ ) \_\_\_\_\_

Email \_\_\_\_\_

Date submitted \_\_\_\_\_

Signature \_\_\_\_\_

**Please mail this completed nomination form and accompanying documentation by January 31, 2018, to:**

Executive Director

Attn.: President's Leadership Award

PSATS

4855 Woodland Drive

Enola, PA 17025-1291

**You may also email this form and documentation to Brenda Wilt at [bwilt@psats.org](mailto:bwilt@psats.org). (Please email photos as jpeg attachments.)**

**For more information, contact Brenda Wilt at (717) 763-0930, ext. 123, or [bwilt@psats.org](mailto:bwilt@psats.org).**