



30th
ANNUAL

PRESIDENT'S

LEADERSHIP

AWARD

Deadline: January 31, 2019

www.psats.org
Telephone: (717) 763-0930
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township-supervisors

David M. Sanko,
Executive Director

Pennsylvania State Association
of Township Supervisors
4855 Woodland Drive
Enola, PA 17025-1291



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David M. Sanko
Executive Director

Dear Local Government Leader,

Do you know a superstar?

How about an outstanding township supervisor, secretary, and/or manager who has shown the highest levels of leadership, dedication, and creativity to improve your community? You can nominate them for PSATS' 30th Annual President's Leadership Award to give them the recognition they deserve!

Who qualifies? Any township supervisor, secretary, or manager who:

- held office or was employed by a member township in 2018, and
- will still be in office or employed by the township in April 2019 for the award presentation.

The nomination can be for a recent project or a lifetime achievement, as long as it significantly improved the township. Nominations may be made by any official from the nominee's township or by an officer of the county association. Previously nominated officials may be submitted again.

Nominations must be postmarked by Thursday, January 31, 2019. The Outstanding Supervisor Award and Outstanding Secretary/Manager Award will be presented in Hershey during the 97th Annual PSATS Educational Conference April 14-17, 2019.

Please read these instructions carefully to learn more about the award and the simple nominating procedure, and then complete the official nomination form. For more information, call Brenda Wilt at PSATS at (717) 763-0930, ext. 123, or email her at bwilt@psats.org.

Thanks in advance for your help with the President's Leadership Awards!

David M. Sanko
Executive Director



The Pennsylvania State Association of Township Supervisors established the President's Leadership Award to recognize **a township supervisor and a township secretary or manager** each year who have exhibited leadership in accomplishing significant programs or projects that have ultimately benefited their township.

The president of the State Association will present the award to the winners at PSATS' 97th Annual Educational Conference and Trade Show **April 14-17, 2019**, in Hershey.

Purpose of the Award Program

To honor one township supervisor and one township secretary or manager who have achieved or helped achieve outstanding accomplishments through projects or programs that benefited their community and whose service to the township exhibits the highest standards of dedication, creativity, and leadership.

Eligible Entrants

To be eligible for nomination, individual township supervisors, secretaries, and managers **must be in office or employed by the township** at the time of the April 2019 award presentation.

Eligible entrants must be from a member township of the State Association and may be nominated by any official of the same township or by an officer of their county association of township officials.

PSATS Executive Board members and board-appointed trustees are not eligible for this award.

The achievements or projects for which a person is nominated must have significantly improved conditions in the township. Examples include local government cost-cutting, coordination of a major local volunteer effort, the advancement of township goals in the state or federal legislature, the establishment of new local services or programs, or the successful implementation of local development projects.

An individual may be nominated for recent or lifetime achievements.

PLEASE NOTE: Anyone who was previously nominated but did not win is eligible for nomination again this year.

How to Enter

Complete the attached nomination form and submit it to the Pennsylvania State Association of Township Supervisors, 4855 Woodland Drive, Enola, PA 17025-1291 by **Thursday, January 31, 2019**.

All entries **must** include:

- The completed nomination form
- At least two letters of recommendation from state legislators, county commissioners, civic leaders, or heads of organizations with which the nominee is or has been involved

- A recent photo of the nominee

Optional:

- Newspaper or newsletter clippings, commendations, or other documentation about the nominee or projects described in the nomination form

PLEASE NOTE: Because the nomination form and supporting materials are the only information the judges have to make their selection, the Association strongly encourages you to complete the form as thoroughly as possible and submit additional documentation.

Everyone who submits a nomination for this award will be notified of the judges' decision.

Deadline

All entries must be post-marked by **Thursday, January 31, 2019**.

2018 WINNERS



PSATS President Shirl Barnhart (left in photos) presents the 2018 President's Leadership Award to Gary Elston, supervisor, West Nantmeal Twp., Chester Co. (top), and Daniel Kerr, manager, Limerick Twp., Montgomery Co. (bottom).

The State Association reserves the right to decline to bestow an award in either or both categories if the nominations fail to meet the judges' minimum standards.

30th Annual President's Leadership Award of the Pennsylvania State Association of Township Supervisors

(Please complete a separate form for each nominee.)

I. NAME AND ADDRESS OF NOMINEE

Name of nominee _____

Position _____

Township _____ County _____

Number of years in office _____

Address _____

City _____ State _____ Zip _____

Daytime phone (_____) _____

Email _____

Township population _____

ELECTRONIC OPTION!

To complete this form in an electronic version, go to www.psats.org and choose the "Programs & Services" tab, click on "PSATS Awards Programs," and then "President's Leadership Award." Click on the button for the electronic nomination form.

II. BIOGRAPHICAL INFORMATION

- 1 What positions has the nominee held in township government?

- 2 Name any positions the nominee has held in a county association of township officials.

- 3 Has the nominee been a member of any PSATS standing committee(s) or other Association-affiliated group? If so, which ones?

- 4 List any civic, professional, or community organizations to which the nominee belongs, along with any offices held. *(For example, Lions Club, school-affiliated groups or coaching positions, community or economic development organizations, state-affiliated organizations, advisory committees, etc.)*

- 5 Include any relevant personal data, such as educational background, marital status, family, church affiliation, etc.

Tear or cut here and return this portion to PSATS

III. MAJOR ACCOMPLISHMENTS

① Describe one or more major projects or programs the nominee has initiated or directed that has significantly benefited the township and its residents. Use a separate sheet of paper if you need more room. *(Examples include cost-cutting programs, coordination of a major local volunteer effort, the advancement of township goals in the state or federal legislature, the establishment of new local services or programs, or the successful implementation of local development projects.)*

② Did the nominee help secure grants for the project(s)?

③ Did the nominee work with other township staff, neighboring municipalities, or other individuals or groups in the course of the project(s)? If so, explain how the nominee worked with them.

④ What problem(s) or need(s) did the project(s) or program(s) address?

⑤ How did the project(s) or program(s) benefit the township?

⑥ What measurable improvements resulted from the project(s) or program(s)?

7 Did the nominee use or suggest any innovative or creative approaches and solutions to complete the project(s) or program(s)?

8 How did the nominee exhibit leadership in the course of these project(s) or program(s)?

IV. DOCUMENTATION

Please include **at least two letters of recommendation** from state legislators, county commissioners, civic leaders, or heads of organizations the nominee is involved with, as well as a recent photo of the nominee. You may also include commendations, newspaper or newsletter clippings, or any other documentation about the nominee or the project(s) mentioned above.

V. NAME AND ADDRESS OF PERSON MAKING THE NOMINATION

(Note: This person must be an official of the nominee's township or an officer of the county association of township officials.)

Name _____

Township or county association _____

Title (*e.g., twp. supervisor, manager, or secretary; co. assoc. president*) _____

Address _____

City _____ State _____ Zip _____

Daytime phone (_____) _____

Email _____

Date submitted _____

Signature _____

Please mail this completed nomination form and accompanying documentation by January 31, 2019, to:

Executive Director
Attn.: President's Leadership Award
PSATS
4855 Woodland Drive
Enola, PA 17025-1291

You may also email this form and documentation to Brenda Wilt at bwilt@psats.org. (Please email photos as jpeg attachments.)

For more information, contact Brenda Wilt at (717) 763-0930, ext. 123, or bwilt@psats.org.